

UCLA Extension American Language Center 2010 UCLA Summer Apartments

Greetings from the American Language Center at UCLA Extension! We are pleased to provide you with UCLA Summer Apartment information and rates for summer 2010. UCLA Apartments are available for our summer AIEP 12 and 6 week students only. Due to the high demand for UCLA summer housing, we recommend that students apply and pay for the UCLA Summer Apartments at least one to two months in advance.

UCLA Apartments are furnished with the following items: a twin bed, desk, dining table, chair, sofa and end table, refrigerator, and stove. Other amenities include paid utilities (electricity, water, and trash removal), high-speed internet access, coin-operated laundry facilities, and private mailboxes in the lobby. Some units are not air-conditioned.

University Apartment Staff

All apartments have Apartment Coordinators who live in the building and are available for maintenance requests. The University Apartment Rental Office (945 Weyburn Terrace, room #116) is available for further assistance, or you can contact them at 310-938-1300.

Checking In and Checking Out

Check-in is scheduled on the first Sunday of your housing contract. Please check your housing confirmation letter for the specific check-in time. Check-out is before 5 pm on the last Friday of your housing contract. Due to the high demand for UCLA housing, **we cannot extend housing contracts**. Please plan your arrival and departure flights based on your check-in and check-out dates and times, or make alternate plans for accommodation if you plan to stay longer in L.A.

UCLA On-Campus Housing Cancellations and Refunds

Cancellations and refund requests for UCLA summer housing must be indicated on the "Cancellation, Refund, and Transfer Request Form" and received by the ALC at least two weeks before the housing start date. All cancellations are subject to cancellation fees ranging from \$150-\$500, plus the daily housing rate for each day before the cancellation is confirmed. When canceling your UCLA summer housing reservation, be sure to request a statement from the ALC confirming your cancellation. UCLA summer housing fees are controlled by UCLA Housing Services, not the ALC; the cancellation fees are subject to change. Generally, refunds for housing payments cannot be processed until after the end of the summer quarter. Refunds are faster when payments are made by credit card. Requests received after the deadlines above will result in the student not receiving a refund. Additionally, refunds are not processed until all requested items are submitted/returned. You can request a Cancellation, Transfer, and Refund Request Form by emailing alcenroll@uclaextension.edu or by calling (310) 825-9068.

UCLA Apartment Locations		Distance to Local Areas (km)			
		Lindbrook Center	Campus Dining Hall	Grocery Market	UCLA Extension Building
	Landfair Apartments 625 Landfair Ave	1.03 km	0.94 km	0.82 km	0.47 km
	Landfair Apartments 641 Landfair Ave	0.98 km	1.00 km	0.76 km	0.42 km
	Gayley Towers Apartments 565 Gayley Ave	1.34 km	0.81 km	1.12 km	0.78 km
	Glenrock Apartments 558 - 564 Glenrock Ave	1.10 km	1.23 km	0.94 km	0.45 km
	Glenrock West Apartments 555 Glenrock Ave	1.10 km	1.23 km	0.94 km	0.46 km
	Margan Apartments 885 Levering Ave	0.75 km	1.22 km	0.59 km	0.11 km
	Westwood Chateau Apartments 456 Landfair Ave	1.40 km	0.90 km	1.20 km	0.70 km
	Westwood Palm Apartments 475 Gayley Ave	1.63 km	1.10 km	1.41 km	1.07 km



If you have any questions or concerns, please contact us.

Phone (310) 825-9068

E-mail: alcenroll@uclaextension.edu

Website: <http://www.uclaextension.edu/alc>

All applications and payment information must be faxed to:

(310) 206-3223

Attention: ALC

UCLA Extension American Language Center

UCLA Summer Apartment Application Form

Student ID _____

All applications and payment information must be faxed to:
(310) 206-3223

If you have any questions or concerns, please contact us.
Phone (310) 825-9068
Email: alcnroll@uclaextension.edu

How to apply: To apply for the UCLA Summer Apartments, you will need to complete an application and pay both the non-refundable application fee (\$50) and the housing fee. **We cannot confirm your housing reservation until all housing fees are paid.** In addition, please read the UCLA Summer Housing Cancellation and Refund Policy listed on the following page carefully.

Student Information:

Family Name (Surname) _____ First Name (Given Name) _____ Middle Name _____
Date of Birth ____/____/____ Male Female _____
Month Day Year Email Address (needed to send your confirmation)

*Please select the housing option that corresponds with your program(s).

Academic Intensive English Program (AIEP)				
UCLA Apartment Housing	Housing Application Fee	(06/20 to 09/10) 12 Weeks Session A	(06/20 to 07/30) 6 Weeks Session B	(08/01 to 09/10) 6 Weeks Session C
1 Bedroom, 2 Person	<input type="checkbox"/> \$50 (209-050)	<input type="checkbox"/> \$3,571 (212-019)	<input type="checkbox"/> \$1,765 (212-025)	<input type="checkbox"/> \$1,765 (212-031)
1 Bedroom, 3 Person	<input type="checkbox"/> \$50 (209-050)	<input type="checkbox"/> \$2,997 (212-020)	<input type="checkbox"/> \$1,485 (212-026)	<input type="checkbox"/> \$1,485 (212-032)
2 Bedroom, 2 Person	<input type="checkbox"/> \$50 (209-050)	<input type="checkbox"/> \$4,637 (212-021)	<input type="checkbox"/> \$2,285 (212-027)	<input type="checkbox"/> \$2,285 (212-033)
2 Bedroom, 4 Person	<input type="checkbox"/> \$50 (209-050)	<input type="checkbox"/> \$3,407 (212-022)	<input type="checkbox"/> \$1,685 (212-028)	<input type="checkbox"/> \$1,685 (212-034)
Studio, 1 Person	<input type="checkbox"/> \$50 (209-050)	<input type="checkbox"/> \$4,719 (212-023)	<input type="checkbox"/> \$2,325 (212-029)	<input type="checkbox"/> \$2,325 (212-035)
Studio, 2 Person	<input type="checkbox"/> \$50 (209-050)	<input type="checkbox"/> \$3,079 (212-024)	<input type="checkbox"/> \$1,525 (212-030)	<input type="checkbox"/> \$1,525 (212-036)
14 Meals Per Week Plan (Optional)		<input type="checkbox"/> \$1,561 (212-037)	<input type="checkbox"/> \$763 (212-038)	<input type="checkbox"/> \$763 (212-038)

*All roommates must request each other on their housing application forms. We cannot guarantee that all requests will be honored.

Roommate Request Information -- I want to share a room with:

1. _____
Family Name (Surname) _____
First Name (Given Name) _____ Middle Name _____
Date of Birth ____/____/____ Male Female

2. _____
Family Name (Surname) _____
First Name (Given Name) _____ Middle Name _____
Date of Birth ____/____/____ Male Female

3. _____
Family Name (Surname) _____
First Name (Given Name) _____ Middle Name _____
Date of Birth ____/____/____ Male Female

Payment Options (U.S. dollars only):

American Express Discover MasterCard Visa JCB

Cardholder's Name (please print): _____

Credit Card Number: _____

Amount to Charge \$: _____ Exp. Date: _____
U.S. Dollars Only MM/YY

Billing Address of Credit Card Account: _____

Cardholder's Signature: _____

Date: _____

Credit card payments are preferred. However, if you wish to pay by check, please make the check payable to: *the Regents of UC* and make sure to send payment by Express Mail. We do not accept payment with cash or international postal money orders.

When do I check in?

Check-in is scheduled on the first Sunday of your housing contract after 3 pm. Please refer to your housing confirmation letter for more information.

When do I check out?

Check out is on the **last Friday of your housing contract before 5 pm.**

Can I arrive a few days early or stay a few days later?

No. Please arrange your flights according to your housing contract, or make alternate plans for accommodation if you plan to stay longer in Los Angeles.

When can I get confirmation of my housing request?

Housing confirmations are sent one week after we have received the full housing payment.

Do I need to find my own roommates?

No. We will assign roommates. However, you have the option to choose your roommate if you request each other on your applications.

I don't want a roommate who speaks the same language as me. Can I get a roommate of a different nationality?

Roommates are randomly assigned to you. We cannot guarantee the nationality of your roommate.

When does my meal plan begin?

Your weekly meals start on Monday and end Sunday. Any unused meals within the week will be lost. Please note that you may eat dinner on the Sunday of check-in.

Is there internet access in the room?

Yes. High-speed internet access is included in your UCLA housing. You will need to bring your own computer with an Ethernet cable in order to access the internet from your room.

UCLA Summer Apartments

Is a phone provided?

No. We recommend that you bring your own cell phone or purchase a pre-paid cell phone when you arrive.

Can I choose the apartment building where I will stay?

No. Your building assignment will be determined by UCLA Housing.

Can I prepare my own meals?

Yes. Each apartment comes with a microwave, stove, and refrigerator. You will need to purchase your own pots, pans, and utensils.

What are my meal plan options?

You have the option of purchasing the 14 Meal Plan for dining in the residence hall. This is not included with your housing contract and will require an additional fee. You also have the option of purchasing single-meal tickets from the front desk of the residence hall. Prices will vary depending on the meal.

My program is not 12 or 6 weeks. Can I still live in the apartments?

No. Only students participating in an AIEP 12-week or 6-week program can live in the UCLA apartments.

Can I cancel my meal plan if I decide to prepare my own meals?

You cannot cancel your purchased meal plan once your housing has been confirmed. If you are unsure, we recommend that you purchase a meal plan after your arrival.

What should I bring?

You will be responsible for purchasing items such as toilet paper, cleaning supplies, toiletries, pots, pans, utensils, etc.

UCLA Summer Residence Halls

Are the residence halls co-ed buildings?

Yes. Students in the residence halls live on co-ed floors with separate male and female restrooms that include private shower facilities.

What is in each room?

Residence hall rooms are carpeted, and each student has a desk, chair, bookcase, and closet space with drawers. Each student will have a twin bed with 1 pillow, 1 pillow case, 1 top sheet, 2 blankets, and 1 towel.

Is there a phone in the room?

Yes. Telephones are provided in each room and include free campus calls. Telephone calling cards are required for local, long distance, and international calls. You can purchase phone cards from stores located on campus and in Westwood Village.

What activities are available?

Special events and activities are planned for campus residents throughout the summer, including movie nights, barbecues, dances, and organized trips to places of interest in the Southern California area. Each residence hall also has computer labs, a study lounge, an exercise room, a music room, and a TV lounge for its residents.

Can I get a room by myself?

No. Due to the high demand for housing, we only have triple rooms available in the residence halls.

Can I prepare my own meals in my room?

No. Cooking is not allowed in the residence halls.

What are my meal plan options?

You have the option of 11, 15, or the 21 meals per week based on the housing contract that you selected.

**All applications and payment
information must be faxed to:
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Attention: ALC**

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