



Please download and save this form to your computer BEFORE entering any data. Complete the form on your computer by simply typing information into the form's displayed fields. Save it and send it by e-mail to ucla@vivecampus.com together with the rest of the required documents.

This form is only for International Students

Application form to begin the application process of a Full Time Certificate Program at UCLA Extension

1 - Student Personal Information

Family Name

(Surname/family name as shown on your passport)

Last Name

(Given name as shown on your passport)

Student Email

(Student Email address)

Date of Birth

mm / dd / yyyy (Example: 03/22/1987)

Gender

Female

Male

Country of Birth

Country of Citizenship

Secondary / High School Name

Highest Level of Education

Degree

(High School, Bachelor, Master, PHD)

(Business, Engineering, Arts, etc.)

Number of Years

Country

Will you require a student Visa to study in the US?

Yes

No

Are you currently in the U.S. as an F1 visa student and wish to transfer to UCLA Extension?

Yes

No

If you answer is "No", please continue with section 2. If you answer is "Yes" Please list the last U.S. School attended.

Only transfer students:

Name of School

Last day of study

Date started

Date completed

2 – Student Permanent Home Country Address

Address

City

State

Country

Postal Code

Phone

Do you want to receive the document I-20 at your Home Address mentioned above?

Yes

No

If you answer is "No" Please specify the mailing address below.

Mailing address is different from Student permanent address:

Address

City

State

Country

Postal Code

Phone

3 – Emergency Contact Information

Complete at least one contact information. Your contact can be in the U.S. or in your home country

Contact 1

Name

Relationship

(i.e.: father, sister, friend, etc.)

Phone

E-mail

Contact 2

Name

Relationship

(i.e.: father, sister, friend, etc.)

Phone

E-mail

4 – English Language Proficiency

Please submit one of the following tests (minimum scores are):

TOEFL iBT: 80

IELTS Academic: 6.5

iTEP Academic: 4.5

CAE: B (CEFR C1)

CPE: C (CEFR C2)

TOEIC: 685

DUOLINGO (DET): 105

English Waiver Request form (requirements on last page)

5 – Dependent Information

Will a husband, wife, and/or child accompany you with a F-2 visa?

Yes

No

If you answer is “Yes”, in addition to the application form you need to send the following information for each one of your dependents. (name, country of birth, date of birth, country of citizenship and relationship (wife, husband, son or daughter)

6 – Financial Certification

Please read the following carefully:

You and/or your sponsor must be able to provide a minimum of **U.S. \$39,510** per year for your educational and living expenses for the duration of your certificate program. If accompanied by your family, add U.S. \$7,600 for your spouse and \$5,000 for each dependent child. All students and sponsors must provide financial certification that they are financially capable of meeting the minimum funds required for this program. This must also include funds for husband, wife, and/or children.

We will accept a bank endorsement in the form of an original letter from the bank with a bank seal dated **within the last 3 months**, on official bank stationery in English. All financial verifications must state U.S. \$39,510 per year and be for liquid accounts. We will also accept a bank statement or certificate of deposit verifying the above amounts.

If the funds are outside the United States, the applicant must be permitted to use them under his/her government's present regulations. All funds must be available for transfer to the United States.

Please send the required financial certification documents to ucla@vivecampus.com

Financial Certification Options

Please select one of the following financial certification options:

A sponsor will be paying for my expenses

I will be paying for my own expenses

7 – Program Selection

Program Name

Entry Year

Entry Quarter:

Fall

Winter

Spring

Summer

(September)

(January)

(April)

(June)

Supporting Documents

Your application cannot be processed until all supporting documents have been received

Please email the following documents to ucla@vivecampus.com:

- Application form. (Complete and save this document)
- Financial Certification Documents. The Financial Certification could be a bank statement or bank letter that shows that the sponsor has more than \$39,510 dollars per year (plus amounts for dependents if applicable). The document must be dated within the last 90 days.
- Statement of Financial Support Form
- English test result (TOEFL, IELTS, etc.) or Waiver form
- Payment
- One passport-size photo of yourself
- A photocopy of the page from your passport showing your full legal name, birth date, passport expiration date, and photograph.
- Official copy of high school or college transcripts. (English copy must be included with foreign language transcripts)

F-1 Transfer Students only

In addition to the documents mentioned above, transfer students must submit the following documents within 60 days of last date of class attendance:

- Status Verification form completed by former school
- Copy of I-94
- Copy of F1 visa
- Copy of I-20

8 – Questionnaire

Please answer the following questions. (Max. 1000 characters)

Why are you choosing UCLA Extension for your international program?

What are you most looking forward to accomplishing and/or experiencing while attending UCLA Extension?

9 – Student Terms of Agreement



Please **check all** the statement below and provide an electronic signature (your name) and date that you have read the following:

1. The fee for the certificate program is not transferable or refundable. All courses are paid for at the time of enrollment
2. The award of a certificate is based on the completion of all program requirements.
3. Enroll in a minimum of 12 units of credit (letter grade) courses every quarter.
4. Obtain at least a "C" grade in every course and make normal progress toward certificate completion as indicated by the program length.
5. Comply with all Visa requirements, otherwise I will be placed out of status.
6. I understand that I am fully responsible for maintaining my medical/health insurance coverage during the entire period I am an F-1 visa international student at UCLA Extension. I also understand I will be responsible to renew my health insurance if it expires while I am still in F-1 status.
7. I agree that a representative will create an account and will upload the information provided in this form into the UCLA Extension site in order to start my application process.
8. I certify that the statements on this application form are correct and complete, and I accept the conditions stated above.

Student's Name

Today's Date

UCLA EXTENSION

TOEFL / IELTS WAIVER REQUEST

I attest to the fact that (check one):

I am from one of the following countries, and English is my native language:

Antigua and Barb.	Canada (ex. Quebec)	Ireland	Papua N. Guinea	Tanzania
Australia	Cayman Islands	Jamaica	Philippines	Trinidad and Tobago
Bahamas	Dominica	Kenya	Puerto Rico	Turks and Caicos Isl.
Barbados	Fiji	Lesotho	Saint Lucia	Uganda
Belize	Gambia	Liberia	Sierra Leone	United Kingdom
Bermuda	Ghana	Mauritius	Singapore	Zambia
Botswana	Guyana	New Zealand	South Africa	Zimbabwe
British Virgin Isl.	India	Nigeria	Sudan	

I have studied for a minimum of four years at a high school, college, or university where English is the language of instruction. (Please submit transcripts verifying four years of study and evidence that the language of instruction is 100% English).

speaking country that is accredited or chartered in Australia, Ireland, New Zealand, South Africa or the United Kingdom, and English my second language. (Please submit transcripts showing the degree awarded.)

Signature

Date

Last Name

First Name

Middle Name